

**Klamath Watershed Partnership
Board Meeting – Thursday, October 20, 2016
South Portal Conference Room
4:00 pm – 6:00 pm**

Members Present: Matt Walter, Anne Wenner, Roger Smith, Dani Watson, and Daniel Leavell

Observers Present: Bill Lehman, Ginny Monroe, and Leigh Ann Vradenburg

Announcements: Bill Lehman introduced Dani Watson as a new board member.

- **Project Updates**

- Leigh Ann Vradenburg described quarterly project status and a review of upcoming grant submissions. PowerPoint was provided to those in attendance.
 - Lost River Streambank Restoration – Board expressed concern over fencing design, which was part of the landowner match. To be addressed with landowner
 - Fall 2016 OWEB Monitoring Grant – Oregon Department of Forestry Stream Classification Maps. Project description and board recommendations to include tribal representatives for crew assistance.
 - OWEB Small Grant Hidden Acres – Collaboration with USFWS and Dani Watson provided background on past plantings.
 - PFC Training – OWEB SIP grant and UKWUA Landowner Entity involvement. Discussed individual training, LE training, and increased capacity with staff trained on PFC.
 - Langell Valley Irrigation District & SWCD – Status of grant submission, goals.
 - BLM RAC - Noble Juniper partially funded. Discussed Wetlands Wildlife grant that was not funded and the involvement with BLM. 2 weed grants were not funded.
 - USFS RAC – Noble Juniper, Green Diamond/Yainax Butte Spring Protection, 2 weed grants. Board provided feedback on final decisions for grant funding likely by December.
 - USFWS Partners Program – administration of funding. Discussed involvement with programs and grant administration responsibilities.

- **Grant Funding Updates**

- Status of 14 funding opportunities pursued by staff. Bill Lehman led discussion of each individual grant that was pursued in the quarter, with status of submission, secured funds, or denied funds. Ginny Monroe provided background on weed grants, specifically the Ft. Klamath grant pursued through BLM RAC. Discussed status of Energy and Water Savings Program funding, NRCS RCPP, USDA-REDA, OWEB Council Support, and Indirect Rate.

KWP Operations

All documents requiring board approval had been sent to the board in advance of the meeting with a request for review. The goal was to expedite confirmation of questions and decisions with prompt understanding of individual document discrepancies.

- **May and July Board Meeting Minutes Approval**

- Anne Wenner announced a motion to approve the minutes, Daniel Leavell seconded. Minutes approved by the board.

- **Financials – Quarterly Budget Review**

- Bill Lehman presented hard copies of budget to the board. Discussed each page and allocation of funds. Review included original annual budget from April, 2016. Ginny Monroe expressed concern regarding the date of the budget based on the Bylaws and Personnel Policies. A review of both documents did not reveal any discrepancy and the board confirmed they did not have a particular preference. The new USFWS Administration funds were not broken down into a 5 year portion for the 1 year budget. It was noted that the Council Support and NRCS RCPP budgets are figured into an annual budget this way. The board discussed displaying this in another form so that individual year funding could be more easily viewed. Anne Wenner motioned to approve the budget, Roger Smith seconded. The quarterly budget was approved by the board.

- **Council Support 2017-2019 Renewal: Documents Review**

- Discussed Council Support Budget. Board questioned the cost of audit estimate, breakdown of funds, and how the overall budget was figured. Pursuing confirmation of travel funding for Umbrella Councils through OWEB. Noted changes requested in budget and will receive confirmation from board prior to submitting the information by November 14.
- Discussed KWP Bylaws and Personnel Policies Approval. No changes requested and Bill Lehman gave a brief history of the previous updates for the past Council Support biennium. Roger Smith made a motion to approve the Bylaws and Personnel Policies. Daniel Leavell seconded. The Bylaws and Personnel Policies were approved by the board.
- Discussed Work Plan and Action Plan Approval. Questions included the allocation of time and priority focus as listed in the OWEB drop down menu. Concern for planning without confirmation of allocation of funds. Discussed overall plans and focus to meet the goals of a Watershed Council. Action Plan to include watershed assessment references from previous biennium, with updates coming through former UKCAN collaborators. Daniel Leavell motioned to approve, Anne Wenner seconded. The Work Plan and Action Plan were approved by the board.

- **Project Updates**

- Ginny Monroe described Outreach/Education quarterly project status and a review of upcoming grant submissions.
 - Updates on Beaver Program, GOA status, NPS Pollution, etc.
 - Notes recorded on previous programs and upcoming projects.

Executive Director Updates

- Bill Lehman presented slides on completion of the Snake Creek Fencing and Off-Stream Watering OWEB grant.
- Discussed current status of the Energy and Water Savings Program – results provided by Energy Trust: Between 2015 and 2016 Energy Trust of Oregon assisted 19 farmers from a KWP list of contacts. This resulted in 27 irrigation and energy efficiency improvements saving 560,000 kWh. In 2014, prior to KWP doing site assessments, they had 8 recommended contacts, none of which resulted in a complete project. Support to continue the program anticipated through USDA-REDA, SNW, and NRCS-RCPP.
- Federal Indirect Rate – submitted for 2017 at 15.57%. Still confirming exact numbers with accountant the week of 10/24/2016.
- NRCS-RCPP requests for projects
- USDA-REDA requests for projects
- KWP meeting with Energy Trust to discuss funding directly to KWP to support the program.
- Klamath Basin Monitoring Program upcoming meeting – Nov. 9/10 in Yreka
- Office Manager/Outreach Coordinator fill-in?
- Office Location?
- Network of Watershed Councils – Board representation?
- KWP Staff Goals from the perspective of the Board – Riparian Restoration, Education, On-Farm Efficiencies?

In-depth discussion by all board members on the future direction and focus. Discussion to reconvene in the upcoming months.

Meeting adjourned at 6:32 pm.

Next board meeting will be held on January 20, 2017