

**Klamath Watershed Partnership
Board Meeting – Monday, May 2, 2016
South Portal Conference Room
4:00 pm – 6:00 pm**

Members Present: Matt Walter, Anne Wenner, Steve Kandra, Shirley Kerns, Karl Wenner, Roger Smith, Daniel Leavell,

Observers Present: Bill Lehman, Ginny Monroe, Leigh Ann Vradenburg, and Julie Jespersen

Announcements: Gerda Hyde, Upper Williamson River Sub basin Chair has resigned
Shirley Kerns, has resigned as Treasurer. As a result of this it is KWP policy to remove her as a check signer. Shirley will be removed and new Treasurer added when selected. Julie Jespersen will handle this process.
Roger Smith is a new board member

KWP Operations

- **Financials**

- **Online Bill Pay/Bank Changes**

- Julie Jespersen provided information about banking rates for online and bill pay banking. Right now with Washington Mutual we can have on line banking or direct deposit payroll. Looked at moving to another bank where we can have both, but the rates would be substantially higher. Currently we are paying about \$20 in banking fees. There is no cost benefit for changing banks. Julie recommends we stay at the current bank and no longer do on line bill pay and have direct deposit payroll. Banking will remain at Washington Mutual.

- **Accrued Interest and Losses to Write Off**

- Julie led a discussion about the \$804.71 interest KWP made on the money market account from NFWF II and III funds. We kept the NFWF money separate at an account at US Bank while the NFWF grant was open, but now both NFWF phases are completed and closed. There is interest showing on the account. Julie suggested we absorb the money and put into an unrestricted reserve account where money can be used as needed. Ginny asked if the interest was KWP money or all of the other organizations in UKCAN. KWP administered the grant but it was all organizations money. Ginny to check with NFWF to see what we should do with the interest money.
- There is \$1712.97 on the books that is weed money owing that was never reimbursed by the landowners. There were some landowners that did not pay for the chemicals used on their property. They were sent letters, but never responded. Julie recommended we write off the amount. Anne Wenner made a motion to write off the accounts receivable for the weed grants as a loss. Roger Smith seconded. Motion carried to write off the uncollected amount.

- **Financials**

- Balance Sheets and Profit/Loss Statements were reviewed by those in attendance. As requested from previous board meeting, Julie Jespersen, Accountant, was on hand to answer questions about the financials, budgets, etc. Steve Kandra made a motion the board has reviewed the financial statements. Karl Wenner seconded. Motion carried.

- **Previous Minutes**

- Minutes for the Board meeting held in January were reviewed. Steve Kandra made a motion to approve the minutes. Anne Wenner seconded. Motion carried and minutes approved.

- **2016 Annual Budget**

- Bill led a discussion about the proposed 2016 annual budget. Gave the board copies of the 2016 Expected Operating Expenses sheet, 2016 Payroll Worksheet, and 2016 Grants Secured. Bill also provided a draft Grants Pending sheet, but did not complete because he felt it gave the board a false sense of security because the grants were not secured. Board members suggested we use the sheet and label it Grants Proposed so the board could see what is in the works for grant

funding. Bill said he would provide additional information. Bill referred the board to the grant updates listed below. Julie provided some options to provide financial information to board so they would have a better understanding of our financial picture. Steve Kandra suggested a column showing % used from the grant as a way to show the board where we are on the grant funding. Karl Wenner suggested we look at other Watershed Councils for their financial operations and reports. Bill will look into that. Steve Kandra suggested we combine the financial and budget information provided into one spreadsheet. Steve Kandra made a motion to approve the proposed annual budget as presented. Anne Wenner seconded. Note: Board would like the budget information sent to the board members for review.

Grant Updates:

- Bill Lehman gave an update on grants pending and received:
 - NRCS RCPP - Water Quantity/Quality in the Sprague River area (Joint submittal with KBRT, TNC, KLLT) - **\$60,000 + over 3 years - secured**
 - · SNW – Klamath Energy and Water Savings - **\$10,000 - secured**
 - · OWEB small grants – 3 of 4 grants totaling - **\$29,746 - secured**
 - · OWEB – Beaver Management Project - **\$37,883 - submitted**
 - · OWEB – Langell Valley Restoration Action Strategy- **\$30,326 - submitted**
 - · OWEB – Horsecamp/Bear Valley Juniper Removal - \$131,000 – declined
 - · National Forest Foundation – Restoration Strategies for Priority Lands in Fremont-Winema National Forest (*with KLFHP*) - \$23,735 – declined
 - • OWEB Small Grants - ???
 - • RAC Invasive Weed Grants, other RAC grant options - ???
 - • SNW Energy and Water Savings – Ford Foundation, USDA REDA - ???
 - • USFWS funding administration and project development - ???
 - • Ladies Community Lounge League H&N Donation Letter - ???
- Executive Director Updates:
 - NRCS RCPP Meeting
 - . OIT and Chiloquin Outreach Meetings for Energy Efficiency
 - . Green Diamond and Lakeview WC Meeting in March
 - . KBMP Meeting April 20 and 21
 - . Completion of KTAP, Final report submitted
 - · Completion of OWEB SIP, Final report submitted
 - Karl Wenner let a discussion about the upcoming Capacity Building Grants and FIP grants. Unfortunately Klamath County is not positioned to apply for these grants because of KBRA and federal funding issues.
 - · Attended OWEB Meeting in La Grande April 26 and 27
 - · Completing work at Snake Creek landowner match and extension of OWEB SIP grants related to agreements
 - . Time Lapse Klamath
- Leigh Ann gave an overview of projects she is working on.
 - Small Grant – Susan House (Fairclo) Juniper Removal - 45 acre juniper removal. Project completed April 21, 2016. Leigh Ann provided before and after pictures.
 - Small Grant – Jeff Brown Juniper Removal – 35 acre juniper removal. Project started on April 22, 2016. Area will be seeded and have bitterbrush planted.
 - Small Grant – Tosti Streambank Restoration – 1 acre concrete removal, resloping, seeding and fencing. Cleanup work began on April 6, 2016. Area will be reseeded week of May 2, 2016. Landowner will build fence in fall of 2016.
 - Leigh Ann submitted a TA grant application for \$30,326 in the April grant cycle to develop a restoration plan for the Langell Valley section of Lost River. Partners include KSWCD, BLM, NRCS, Langell Valley Irrigation District, ODFW, USFS.
 - Small Grant – Glen Barrett Juniper Removal. 135 acres of juniper were removed by landowner. Leigh Ann provided before and after pictures.
- Ginny gave an update on her outreach activities.
 - International Migratory Bird Day scheduled for Saturday, May 14, 2016 at Veteran’s Memorial Park. This year’s theme is Spread Your Wings for Bird Conservation.
 - Beaver Management
 - Working with Impression Designs to do a 10 minute video on the beaver mitigation, capture and relocation portion of the beaver program. Cost is approx. \$2500.

- Ginny submitted a \$35,000 TA grant application to OWEB in the April grant cycle for continuing mitigation, education, monitoring and relocation.
- Beaver Management Team was contacted regarding a beaver located along the Link River who looked to be in distress with something around its neck. Set traps to get beaver to remove material. Caught several beavers but not the one with the problem. Suspended trapping until beaver is seen again in the area.
- Update to beavers relocated to Jack Creek last fall – Last time beavers were monitored was in November before there was too much snow to get into the site. Snow in some places was as high as the gates and fences. Team tried to get into the site but was unable due to amount of snow and downed trees. Hoping to get back in last part of May.
- Great Outdoor Alliance (GOA) – Working with Lisa Kochenderfer as new GOA coordinator. She has already taken over the GOA duties.
- Weed Grants – Sprague River Weed Eradication grant was closed on February 2016. Through this grant we sprayed weeds on 2089 acres at 19 private landowner locations. The Keno and Lost River Weed Eradication grants will expire in December 2016. All three areas have requested additional funding for continued spraying. Ginny will submit weed grant applications through the RAC when funds become available.

Meeting adjourned at 6:40 pm.

Next board meeting will be held on July 28, 2016